



MINEHEAD TOWN COUNCIL

Agenda

Members of the public are invited to attend the Finance and General Purposes Committee Meeting of Minehead Town Council to be held on
Tuesday 8th July 2025 at 7.30 pm at
the Town Council Offices, 3 Summerland Road, Minehead, TA24 5BP

There will be a 15-minute open forum at the beginning of the Meeting for residents of Minehead to speak on any matter related to the agenda.

1. To elect a chair of the Finance and General Purposes Committee Meetings.
2. To receive apologies for absence.
3. To receive disclosures of unregistered or other interests from councillors on matters to be considered at the Meeting.
4. To Approve and Sign Minutes of the [Finance and General Purposes Committee meeting on Tuesday 13th May 2025.](#)
5. Accounts
 - i. To recommend the following payments over £1,500:
 - Payment of **£6,514.50 inc. VAT** to Bristol City Council for the supply of summer annual bedding and hanging basket plants. (*Annual flower display strategy approved at December 2024's Full Council Meeting Minute Number 2024/205*)
 - Payment of **£7,344 inc. VAT** to Glasdon for the supply of 9 composite benches for The Parks (*Approved at June's Full Council Meeting Minute Number 2025/113, benches funded through combination of S106 grant and external memorial donations*)
 - ii. To approve payments made for June. (*See Attachment*)
 - iii. To receive budget, income & expenditure reports for June. (*See Attachment*)
 - iv. To receive Income receipts for June. (*See Attachment*)
 - v. To receive bank reconciliations for June. (*See Attachment*)
6. To receive an update on reports of anti-social behaviour at Irnham Recreation Ground and to consider appropriate measures to address the issue.
7. To receive an update on the Cemetery Lychgate project and consider quotes for a replacement gate post to support the new gate. (*See Attachment*)

8. To receive an update on Section 106 funding available in the Minehead area and to consider any eligible projects.
9. To receive an update on the Jubilee Clock Tower and consider a quotation of **£1,094 + VAT** for an engineer visit to address a non-working clock face.
10. To consider recommending the replacement the old uneconomic flower tubs down Minehead Harbour and the Quay with 10 x self-watering tubs with MTC logos at a cost of **£4,790.64 inc. VAT** funded through the devolution ear marked reserve.
11. To discuss the creation of a Town Council Action Plan and consider a proposed timeframe for its approval by Full Council.
12. To consider a request from the Minehead Twinning Society regarding Town Council delegates and/or a gift for the upcoming visit associated with the twinning arrangement.
13. To consider the purchase of a replacement for the ageing 'Minehead Town Council Cup', presented annually at the Minehead Gardening Club's Flower Show.
14. Grants for approval:
 - i. To receive an application from St. Michaels Pool for a small grant.
 - ii. To receive an application from Old Alcombe Residents Association for a small grant.



Ben Parker
Town Clerk
3rd July 2025